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Northern Computer Training Centre t/a

Southern Cape Computer Academy

Reg no: 2004/004276/23

Computer Training with a Difference

ICDL Authorised training centre, MICT/SETA Fully accredited centre
 Sage Pastel Accounting and Payroll authorized training centre

Cnr. 61 Fichat & Bamboo Streets, George South, George, 6530

Microsoft and Sage Pastel Training Calendar 2017

13 – 18 February 2017

Excel Level 1	Monday - Friday	08:00 – 13:00	Friday - Test	Annelie Reinecke
Keyboard/Data Capturing	Monday - Friday	13:00 – 14:00	No test	
Word Level 1	Monday - Friday	14:00 – 17:00	Friday - Test	
Introduction to Computers	Tuesday – Thursday	17:30 – 20:30	No test	Microsoft Office Trainer
	Saturday	08:00 – 16:00		

13 – 17 March 2017

Pastel Partner Intermediate V14	Monday - Friday	08:00 – 16:00	Online test	Tjaart van der Merwe Sage Pastel Trainer
Pastel Bookkeeping Fundamentals	Monday - Thursday	17:30 – 20:30	Online test	

3 – 8 April 2017

Excel Level 2 (Advanced)	Monday - Friday	08:00 – 13:00	Friday - Test	Annelie Reinecke
Keyboard/Data Capturing	Monday - Friday	13:00 – 14:00	No test	
Excel Level 1	Monday - Friday	14:00 – 17:00	Friday - Test	
Introduction to Computers	Tuesday – Thursday	17:30 – 20:30	No test	Microsoft Office Trainer
	Saturday	08:00 – 16:00		

22 – 26 May 2017

Pastel Payroll	Monday - Friday	08:00 – 16:00	Online test	Tjaart van der Merwe Sage Pastel Trainer
Pastel Bookkeeping Fundamentals	Monday - Thursday	17:30 – 20:30	Online test	

19 – 24 June 2017

Excel Level 1	Monday - Friday	08:00 – 13:00	Friday - Test	Annelie Reinecke
Keyboard/Data Capturing	Monday - Friday	13:00 – 14:00	No test	
Word Level 1	Monday - Friday	14:00 – 17:00	Friday - Test	
Introduction to Computers	Tuesday – Thursday	17:30 – 20:30	No test	Microsoft Office Trainer
	Saturday	08:00 – 16:00		

10 – 14 July 2017

Pastel Partner Intermediate V14	Monday - Friday	08:00 – 16:00	Online test	Tjaart van der Merwe Sage Pastel Trainer
Pastel Bookkeeping Fundamentals	Monday - Thursday	17:30 – 20:30	Online test	

14 – 19 August 2017

Excel Level 2 (Advanced)	Monday - Friday	08:00 – 13:00	Friday - Test	Annelie Reinecke
Keyboard/Data Capturing	Monday - Friday	13:00 – 14:00	No test	
Excel Level 1	Monday - Friday	14:00 – 17:00	Friday - Test	
Introduction to Computers	Tuesday – Thursday	17:30 – 20:30	No test	Microsoft Office Trainer
	Saturday	08:00 – 16:00		

11 – 15 September 2017

Pastel Payroll	Monday - Friday	08:00 – 16:00	Online test	Tjaart van der Merwe Sage Pastel Trainer
Pastel Bookkeeping Fundamentals	Monday - Thursday	17:30 – 20:30	Online test	

16 – 21 October 2017

Excel Level 1	Monday - Friday	08:00 – 13:00	Friday - Test	Annelie Reinecke
Keyboard/Data Capturing	Monday - Friday	13:00 – 14:00	No test	
Word Level 1	Monday - Friday	14:00 – 17:00	Friday - Test	
Introduction to Computers	Tuesday – Thursday	17:30 – 20:30	No test	Microsoft Office Trainer
	Saturday	08:00 – 16:00		

13 – 17 November 2017

Pastel Partner Intermediate V14	Monday - Friday	08:00 – 16:00	Online test	Tjaart van der Merwe Sage Pastel Trainer
Pastel Bookkeeping Fundamentals	Monday - Thursday	17:30 – 20:30	Online test	

Directors: Dr LM Grobler; LL Grobler